

**Mapleton School District #32  
School Board Meeting  
October 16, 2019  
6:00 p.m. Mapleton High School**

Our mission is to provide a safe learning environment where students are encouraged and empowered to reach their educational and personal potential. We base all of our decisions on what is best for students.

- 1. Opening Ceremony**
- 2. Review of the Agenda**
- 3. Public Comment – Submit form BDDH-AR from Board Policy for prior approval**
- 4. Presentations**
  - 4.1. High School Student Body**
  - 4.2. Siuslaw Vision: Susy Lacer and Lynda Colter-Bergh**
- 5. District Reports**
  - 5.1. Superintendent Report**
    - 5.1.1. Preschool Update**
    - 5.1.2. WLHN Update**
  - 5.2. High School Report**
  - 5.3. Maintenance Report**
  - 5.4. Business Manager Report**
- 6. District Documentation**
  - 6.1. Calendar**
  - 6.2. Menu**
  - 6.3. District Enrollment**
- 7. Financial Documentation**
  - 7.1. Student Body Financial Statements**
  - 7.2. District Revenue/Expenditure Comparison**

**7.3. District Bank Statement/General Ledger**

**8. Consent Agenda**

**8.1. Payroll Check Register**

**8.2. Accounts Payable Check Register**

**8.3. Prior Month's Minutes**

**9. Action Items**

**9.1. Personnel: Nancy Reade leave of absence. Novaleigh Wheeler bus driver.**

**9.2. Second Reading Board Policy: BBAA, ECACB, GBC, GBDA, GBDA, GBEBA, GBH, JECAC, GBNA, GBNA-AR, GCBDC, GDBDC, IGDJ, IKF, JEC, JECAC, GBH, JECB, JECB-AR, JECF, JECF-AR, JFCF, JFCF-AR, LBE, AC, AC-AR, EFAA-AR, GBDA, GCDA, GDDA, GCDA-AR, GDDA-AR, IGAI, IGBBA, IGBBA-AR, IGBBC, IGBBC-AR, IICC, JED, JFCJ, JGAB, JGAB-AR, JHFDA, JHFDA-AR, KL, KL-AR**

**9.3. Approve WLHN Signage**

**9.4. Approve SWC Lease Agreement**

**9.5. Security Cameras**

**9.6. Approve Superintendent/Board Working Agreements**

**10. Discussion Items**

**10.1. Equity Lens**

**10.2. Restorative Justice**

**10.3. Cell Phone Policy (JFCEB-Student, EGACA-Staff)**

**10.4. Superintendent Goals**

**11. Comments from the Board**

**12. Executive Session per ORS 192.660(2)(h) consult with counsel concerning current or possible litigation**

**13. Adjournment**

# The Impact of Education in the Siuslaw Region

April 2019

## Executive Summary

Siuslaw Vision convened a team of community members in the spring of 2018 to evaluate the Vision's impact on education in the Siuslaw Region. Working with consultants from Dialogues in Action, the volunteer group learned evaluation techniques and designed and implemented an evaluation of the Educated People element of the Siuslaw Vision. The purpose was to identify gaps in education offerings and reveal themes, opportunities, and needs.

### Research Methods: Qualitative & Quantitative Analysis

For the qualitative evaluation, an in-depth interview protocol was designed to compile data about the structural changes resulting from the Vision's program. A stratified sampling technique was implemented to select a representative sample and 37 interviews were completed; data was analyzed inductively using a modified version of thematic analysis. The most significant themes were brought forward as findings in this report. For the quantitative evaluation, a survey was designed and distributed to collect data. The survey was completed by 116 respondents.

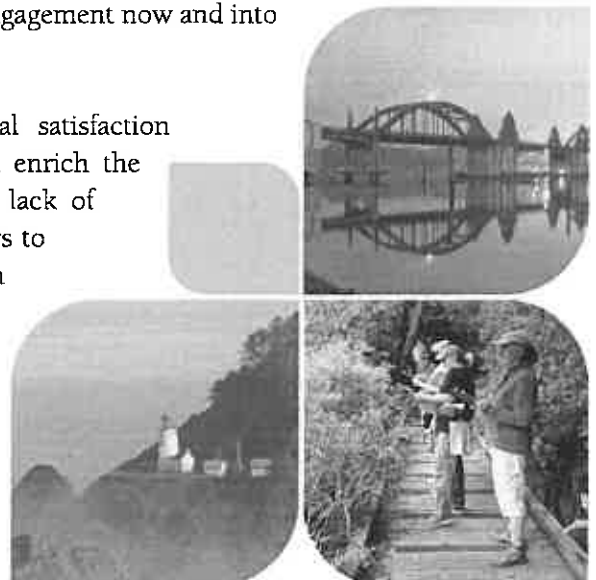
### Report Findings At-a-Glance

1. Education is the Key!, 2. Choose Your Own Learning Adventure, 3. RSVP to Learn!, 4. Everybody Needs a Learning Buddy, 5. The Early Bird Gets the Learn, 6. It's Not Just the Money, 7. We're All in This Together, 8. You, As a Teacher!, 9. You Don't Know What You Don't Know, 10. The Awareness-Engagement Feedback Loop, 11. Connecting the Dots.

### Intended Impacts & Findings

The Vision's intended impacts were learning desire, learning ability, learning connectivity, and community capacity to support learning. The interview and survey questions were designed to elicit responses to evaluate whether and to what extent those impacts occurred. The findings naturally grouped into three general categories: personal interest, motivation, and welcome; obstacles to engaging in learning opportunities; and, engagement now and into the future.

Data indicated Siuslaw Residents derived joy and personal satisfaction from learning. Education was seen as a way to achieve goals and enrich the community. For many Residents, lack of time, family obligations, lack of reliable transportation, lack of internet access, and cost, were barriers to education. Data also pointed to a perceived community split between working-age and retired people, and between long-time Residents and newer transplants. Lack of a community center was identified as an impediment to learning; many in the Region envisioned a community center model as a hub for learning, teaching, and sharing information. Data showed that increased awareness leads to higher participation; personal invitations pay off and can even overcome perceived learning barriers.



## How can we use this info to build community through learning?

Findings revealed the Vision could maximize education participation by supporting events that minimize barriers; there was a distinct need for child/family-friendly events, and for learning among peer groups. By making an effort to be inclusive, groups would help bridge community divides. Bringing people together in shared experience could improve understanding and acceptance through recognition of shared interests, values, and aspirations while learning in peer groups can facilitate entrance to education for the less engaged. Communication about upcoming events was not yet effective. Organizers should use multiple avenues to reach the broadest possible audience.



## Learning together strengthens our sense of community

The evaluation identified a strong belief in the Siuslaw Region that learning together could bring the community together. Once people took part in learning events and began to feel they were a part of the community they were more likely to seek out and participate in future learning opportunities.

Read the full report online at:  
[www.RiverCal.org/EducationReport](http://www.RiverCal.org/EducationReport)

## About Siuslaw Vision – Putting People at the Center

The Siuslaw Vision is the result of a two-year community visioning process that included more than 1,200 Residents from all of the Siuslaw Region communities from Dunes City to Deadwood. From survey results and community conversations, the Vision identified six elements to focus on:

- Working people (jobs/economy),
- Happy people (health and human services),
- Educated people (lifelong learning),
- Connected people (infrastructure/public services),
- Creative people (arts and culture), and
- Active people (recreation/environment).

The Vision Keepers steering committee and contractors work to support projects that are important to the people in our community and to connect people with each other and with resources to help them accomplish their goals.

For more information about Siuslaw Vision or to  
get involved, contact  
[siuslawvision@gmail.com](mailto:siuslawvision@gmail.com).



**SIUSLAW  
VISION**  
Putting People at the Center

# Monthly Administrator Report to Board

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**Date: October 2019**

**School: Elementary & Superintendent**

- 9/18/19 –** *Attended FB4K (Food Backpack for Kids) meeting in Florence. They provide 20 food snack bags to our elementary school on Thursday's. This is the 7<sup>th</sup> year of the program. It is supported by generous donations, as well as grant funding, including from the Mapleton Community Foundation.*
- 9/19/19 –** *Attended Mapleton Community Resource Center meeting @ Peace Harbor to discuss the referral process and potential avenue for funding to flow from Peace Health Foundation to fund the renovation of the MIS building on campus.*
- 9/20/19 –** *Professional Development Day – Elementary teachers participated in Wonders training for the current reading curriculum adoption. The program was adopted in 2014 but with turn over in staff, having a follow-up training specific to their needs was important. Staff are now utilizing the online platform and online supports for students. It has reinvigorated their understanding of the different components of the curriculum, how it aligns with standards and how to customize it for their classroom and students.*
- 9/23/19 –** *Met with Dave Haberman (from Mapleton Fire Department and Western Lane Ambulance District) and Liz Iabichello (from Western Lane Ambulance District), along with Randy Duval about the car seats needed to transport preschool students on our mini bus. They will be training Natalie Ross, our preschool EA and bus supervisor on how to ensure preschool students are properly secured in each seat. We ordered the car seats and will be seeking additional grant funding for the cost of the seats. We will be transporting 11 preschoolers to school.*
- 9/23/19 –** *Attended Siuslaw Education Foundation Board Meeting at 3:30pm. I am a founding board member and it was the first meeting of the new school year.*
- 9/24/19 –** *Lion's Club Vision Screening took place today. The Lion's Club is an active participant in helping to support both Vision and Hearing Screening for our students. They pay the additional fee now required by ODE.*
- 9/25/19 –** *Elementary Data Day. All elementary teachers met separately, by grade level, to review Benchmark Data and determine effectiveness of core instruction in both reading and math. We included Dawn Chambers, who is teaching 3<sup>rd</sup> grade math,*

*and Elisa Gray, who is teaching 6<sup>th</sup> grade math, in our meetings. We also discussed individual student needs and helped teachers structure small group instructional groups and routines. Both myself and Jocelyn Cain, our Sped/Title I teacher met with the teachers.*

*9/25/19 – Elementary PLC meeting. This meeting is held every other week. The purpose is to talk about upcoming events, issues with students and problem solve any issues or concerns.*

*9/26/19 – Elementary Monthly Assembly to honor students with AVID Monthly Awards, Academic Awards, Golden Attitude, Student of the Month (tied to the character trait of the month) and to introduce next month's Character Trait of the Month. Our EA's also guide our kiddos through a Minute-to-Win-it activity to top it off. It's always fun and energetic.*

*9/27/19 – Met with Amber Tucker at KCST to be interviewed by George Henry regarding our new Preschool Program. It was scheduled to air on KCST on the October Our Town the week of the 2<sup>nd</sup>. You can listen to it here:*

*<https://kcfmradio.com/2019/10/08/our-town-october-2019/>*

*10/1/19 – I attended the Rotary Luncheon (every Tuesday except when I'm at the Supt. Meetings).*

*10/2/19 – I attended a Title I Training by ODE at Lane ESD to learn about the changes to the federal requirements of ESSA (Elementary and Secondary Success Act) and how they affect federal (Title) funding.*

*10/3/19 – Preschool Open House from 6-7pm.....there will be an update at the board mtg.*

*10/4/19 – Professional Development Day – District wide meeting for all certified (and classified staff who attended) to take a district wide survey individually, then meet in mixed groups to discuss each area of the survey and what evidence supports each domain/indicator surveyed, as well as, any needs at each school and district wide. We will use this information gathered to have a meeting with a smaller group to help develop goal areas for our district Continuous Improvement Plan.*

*10/7-11/19 – I was out of district*

*10/8/19 – Elementary Fire Prevention Presentation by Mapleton Fire Department. Each grade level got to meet with Fire personnel and Paramedics. They got to see*

*a fire truck and try on the coats and helmets.*

*10/10/19 – 3<sup>rd</sup>/4<sup>th</sup> grade students attended a field trip to Washburne Park.*

10/14/19 – Brittany (our counselor) and I are attending a WLHN meeting to finalize the referral process for the MCRC (Mapleton Community Resource Center). The meeting is with Kayla Renner, the Community Health Worker working for WLHN.

10/15/19 – I will be making a presentation to BiMart Executives in Florence about the support we received from United Way for our Preschool. BiMart is United Way's biggest monetary supporter and they like to hear how United Way supports education and local initiatives.

10/15/19 – I'll be attending the Superintendent Meeting in Eugene.

*10/16/19 – First day of Preschool for our staggered start.*

# Monthly Administrator Report to Board

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**Date: 07/12/2019**

**School: Mapleton**

**Administrator: Randy Duval**

- 1.) Cleaned and helping renovate the new space for preschool.**
- 2.) Replaced lights on football scoreboard.**
- 3.) Had new dawn to dusk light installed outside boy locker room.**
- 4.) Working with Brenda and Jeron to inventory and sell surplus equipment from the wood shop.**
- 5.)**

## **Transportation:**

- 1) Started with a new driver, training to drive a new position created by preschool transportation.**
- 2) Purchased 12 new 5 point harness seats for preschool students to be installed in bus #3. We must use a bus 50% for reimbursable purpose to depreciate it. We will not receive deprecation for bus #3 this year.**
- 3) Completed student training for bus evacuation for the first half year.**

## **Facility Use.**

- 1)**



# Business Office Report to the Board

October 2019

Purchases of textbooks have taken place. \$12,000 to Northwest Textbook and \$7,200 to TCI for Social Studies text. Purchased wood chips for around playground equipment from Lane Forest Products for \$3,700. Additional Chromebooks have been purchased with grant remnants and high school funds.


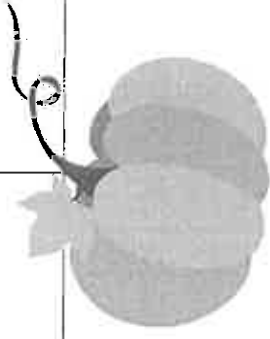
In the September payment from Lane County, there was \$500,000 in Forest revenue. I had budgeted for \$250,000 for the year. Last year we received \$419,000 in Forest revenue, which part of it will be paid back in the State School Fund payment this May. Rather than adjust the State School Fund estimate for the District, I plan to create a new account with LGIP for State School Fund Repayment and transfer the excess dollars to this account for beginning tracking purposes. In the next budget, I plan to create a separate Fund to officially transfer the funds into. Why bother? Just because.

# October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 HS VB @ Mohawk 6:00	2 MS VB @ Home vs. McKenzie 4:30	3 Preschool Open House 6:00-7:00 HS VB @ Eddyville 6:00	4 Teacher Workday HS FB @ Oakridge 7:00	5 HS VB @ Home vs. Riddle 11:00 & Camas Valley 2:00
6	7 MS VB @ Home vs. T-Lake 4:30	8 HS VB @ Home vs. Alsea 6:00	9 MS VB @ Home vs. Falls City 4:30	10 3rd/4th Grade Field Trip HS VB @ Home vs. Crow & Oak Hill	11 Homecoming HS FB @ Home vs. Yoncalla 7:00	12
13	14 MS VB @ Mohawk	15 HS VB @ Alsea 6:00	16 MS VB @ Home vs. Waldport 4:30 Board Meeting 6:00	17 5th/6th Grade Field Trip HS VB @ Home vs. Eddyville	18 HS FB @ Lowell 7:00	19 HS VB @ T-Lake
20	21 MS VB @ Eddyville	22 Elementary Field Trip to Pumpkin Patch	23 MS VB @ Crow	24 School Picture Retakes MS Career Expo Field Trip	25 HS FB @ North Douglas 7:00	26
27	28 Red Ribbon Week @ Elementary: Monday—Wear red. Tuesday—"Sock It" to drugs. Wear funny socks. Wednesday—"Too Bright" for drugs. Wear neon. Thursday—Costume Day.	29 Elementary: Trip to Pumpkin Patch	30 MS VB @ Siletz	31 Elementary Halloween Carnival 2:00 End of 1st Nine Weeks		

# October 2019 Menu

Mapleton School District #32

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 B: Muffin L: Chili/Cornbread	2 B: Cereal L: Teriyaki Chicken	3 B: Oatmeal Bar L: Pizza	4 <b>Teacher Workday</b>	5
6	7 B: Muffin L: BBQ Chicken Burger	8 B: Breakfast Burrito L: Chicken Enchilada	9 B: Cereal L: Ham/Potato Bake	10 B: Oatmeal Bar L: Chicken Nuggets	11 <b>No School</b>	12
13	14 B: Muffin L: Bean & Cheese Burrito	15 B: Ham/Cheese Bar L: BBQ Pork Burger	16 B: Cereal L: Chicken Fajita	17 B: Oatmeal Bar L: Pizza	18 <b>No School</b>	19
20	21 B: Muffin L: Corn Dog	22 B: Breakfast Pizza L: Fish Nuggets	23 B: Cereal L: Biscuit & Gravy	24 B: Oatmeal Bar L: Popcorn Chicken	25 <b>No School</b>	26
27	28 B: Muffin L: Cheeseburger	29 B: Breakfast Burrito L: Beef Hot Dog	30 B: Cereal L: Mac & Cheese	31 B: Oatmeal Bar L: Pizza		

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Milk, Fruit and Vegetables Served Daily

Menu subject to change without notice.

September 2019

## STUDENT ENROLLMENT COMPARISON SUMMARY

[illegible]

**Mapleton High School**  
**General Ledger Report**  
**Financial Report**

**From Date:** 8/1/2019  
**To Date:** 8/31/2019

**From Acct:** 1  
**To Account:** 999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	YTD		
						End. Bal.	Payable	Work Bal.
000100	General Athletics	\$9,844.61	\$851.25	\$0.00	\$0.00	\$10,695.86	\$0.00	\$10,695.86
000110	Baseball	\$7.07	\$0.00	\$0.00	\$0.00	\$7.07	\$0.00	\$7.07
000120	Boys Basketball	\$956.41	\$0.00	\$0.00	\$0.00	\$956.41	\$0.00	\$956.41
000130	Girls Basketball	\$1,499.15	\$0.00	\$0.00	\$0.00	\$1,499.15	\$0.00	\$1,499.15
000140	AVID	\$415.34	\$0.00	\$0.00	\$0.00	\$415.34	\$0.00	\$415.34
000150	Volleyball	\$146.21	\$0.00	\$0.00	\$0.00	\$146.21	\$0.00	\$146.21
000160	Football	\$7.14	\$0.00	\$0.00	\$0.00	\$7.14	\$0.00	\$7.14
000170	Track	\$295.53	\$0.00	\$0.00	\$0.00	\$295.53	\$0.00	\$295.53
000175	Athletic Reserve	\$154.73	\$0.00	\$0.00	\$0.00	\$154.73	\$0.00	\$154.73
000180	Beyond Me	\$1,180.12	\$0.00	\$0.00	\$0.00	\$1,180.12	\$0.00	\$1,180.12
000190	Rotary Interact Club	\$81.76	\$0.00	\$0.00	\$0.00	\$81.76	\$0.00	\$81.76
000200	Cross Country	\$16.67	\$0.00	\$0.00	\$0.00	\$16.67	\$0.00	\$16.67
000210	Class of 2020	\$1,792.07	\$0.00	\$0.00	\$0.00	\$1,792.07	\$0.00	\$1,792.07
000220	Class of 2021	\$0.00	\$0.00	(\$458.86)	\$0.00	(\$458.86)	\$0.00	(\$458.86)
000230	Class of 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000240	Class of 2019	\$118.31	\$0.00	\$0.00	\$0.00	\$118.31	\$0.00	\$118.31
000250	Drama	\$2,465.63	\$0.00	\$0.00	\$0.00	\$2,465.63	\$0.00	\$2,465.63
000300	Honors English	\$27.39	\$0.00	\$0.00	\$0.00	\$27.39	\$0.00	\$27.39
000310	Art	\$471.02	\$46.00	\$0.00	\$0.00	\$517.02	\$0.00	\$517.02
000315	Electric Car	\$544.11	\$0.00	\$0.00	\$0.00	\$544.11	\$0.00	\$544.11
000325	HI-Q	\$0.36	\$0.00	\$0.00	\$0.00	\$0.36	\$0.00	\$0.36
000330	Resource Room	\$455.93	\$0.00	\$0.00	\$0.00	\$455.93	\$0.00	\$455.93
000340	Library	\$2,175.30	\$0.00	\$0.00	\$0.00	\$2,175.30	\$0.00	\$2,175.30
000350	Industrial Education	\$321.02	\$0.00	\$0.00	\$0.00	\$321.02	\$0.00	\$321.02
000360	Spanish	\$201.14	\$0.00	\$0.00	\$0.00	\$201.14	\$0.00	\$201.14
000370	Technology Supplies	\$218.00	\$0.00	\$0.00	\$0.00	\$218.00	\$0.00	\$218.00
000380	Cycling Club	\$37.54	\$0.00	\$0.00	\$0.00	\$37.54	\$0.00	\$37.54
000390	Outdoor School	(\$83.32)	\$0.00	\$0.00	\$0.00	(\$83.32)	\$0.00	(\$83.32)
000400	Equestrian Team	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
000410	Gatorade	\$184.11	\$0.00	\$0.00	\$0.00	\$184.11	\$0.00	\$184.11
000420	Honor Society	\$41.88	\$0.00	\$0.00	\$0.00	\$41.88	\$0.00	\$41.88
000430	M-Club	\$1,136.09	\$0.00	\$0.00	\$0.00	\$1,136.09	\$0.00	\$1,136.09
000440	Sforza Faire	\$27.65	\$0.00	\$0.00	\$0.00	\$27.65	\$0.00	\$27.65
000450	2020 Trip	(\$492.59)	\$0.00	\$0.00	\$0.00	(\$492.59)	\$0.00	(\$492.59)
000470	POPS	\$2,955.78	\$0.00	\$0.00	\$0.00	\$2,955.78	\$0.00	\$2,955.78

**Mapleton High School  
General Ledger Report  
Financial Report**

<b>From Date:</b>	8/1/2019
<b>To Date:</b>	8/31/2019

<b>From Acct:</b>	1
<b>To Account:</b>	999999

Acct.	Account Name	Beg. Bal.	Recpt/JV	Disb/JV	Transfer	End. Bal.	YTD	Work Bal.
							Payable	
000510	The Anchor	\$3,464.29	\$220.00	\$0.00	\$0.00	\$3,684.29	\$0.00	\$3,684.29
000710	Misc in and Out	\$4,811.54	\$1,500.00	\$0.00	\$0.00	\$6,311.54	\$0.00	\$6,311.54
000720	Towel Fund	\$355.15	\$30.00	\$0.00	\$0.00	\$385.15	\$0.00	\$385.15
000730	Vandalism Fund	\$146.47	\$0.00	\$0.00	\$0.00	\$146.47	\$0.00	\$146.47
000740	Student Aid	\$1,398.15	\$0.00	\$0.00	\$0.00	\$1,398.15	\$0.00	\$1,398.15
000750	Otter Sports	\$0.00	\$160.00	(\$307.71)	\$0.00	(\$147.71)	\$0.00	(\$147.71)
000800	General Student Body	\$1,731.29	\$150.00	(\$495.00)	\$0.00	\$1,386.29	\$0.00	\$1,386.29
000850	Student Council Fundraise	\$1,189.17	\$0.00	\$0.00	\$0.00	\$1,189.17	\$0.00	\$1,189.17
000875	Reserve	\$5,458.36	\$2.15	\$0.00	\$0.00	\$5,460.51	\$0.00	\$5,460.51
000900	Staff Scholarship	\$3,709.37	\$0.00	\$0.00	\$0.00	\$3,709.37	\$0.00	\$3,709.37
000950	Booster Club	\$562.76	\$0.00	\$0.00	\$0.00	\$562.76	\$0.00	\$562.76
<b>Group Total</b>		\$50,028.71	\$2,959.40	(\$1,261.57)	\$0.00	\$51,726.54	\$0.00	\$51,726.54
<b>Activity Accounts Grand Total</b>		\$50,028.71	\$2,959.40	(\$1,261.57)	\$0.00	\$51,726.54	\$0.00	\$51,726.54
<hr/>								
992	Checking	\$50,028.71	\$2,959.40	(\$1,261.57)	\$0.00	\$51,726.54	\$0.00	\$51,726.54
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>General Ledger Grand Total</b>		\$50,028.71	\$2,959.40	(\$1,261.57)	\$0.00	\$51,726.54	\$0.00	\$51,726.54

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Principal: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

SUNGARD  
DATE: 09/18/2019  
TIME: 18:57:35

MAPLETON SCHOOL DISTRICT NO. 32  
CHECK REGISTER  
PAY RUN 20C SEPTEMBER 20

PAGE NUMBER: 1  
MODULE NUM: PAYCHK33  
PAY PERIOD END 09/06/2019  
CHECK DATE 09/19/2019

CHECK NO	EMPLOYEE NUMBER	EMPLOYEE	DEPOSIT AMOUNT	CHECK AMOUNT
12777	1296	ANDERSON, BRITTANY N	.00	1,602.71
12778	1297	ROSS, NATALIE M	.00	371.24
12779	1293	SILVANI, DAYNA E	.00	2,700.61
12780	1295	TUCKER, AMBER C	.00	2,779.40
12781	1294	CLARIC, RACHEL H	.00	2,387.06
12782	1292	WESTERBY, NATHAN R	.00	2,183.83
12783	1240	BARROWS, CASSANDRA	440.51	.00
12784	1182	BROWN, WINDY	1,133.92	.00
12785	1281	GRIFFIN, DAVID L	50.78	.00
12786	1234	SNYDER, KENT	393.63	.00
12787	1097	TENNISON, JOYCE R	2,724.46	.00
12788	1266	DEAN, CARRIE	2,302.58	.00
12789	1120	HILL-RIGGS, KRISTINA	1,643.37	.00
12790	1065	STIMINGTON, YVETTE	1,561.68	.00
12791	1258	BURRUSS, LOUIS C	3,870.88	.00
12792	1279	CHAMBERS, DAWN M	2,144.86	.00
12793	1280	DUFFY, MELISSA M	2,593.91	.00
12794	1049	LOGAN, DANITA G	1,799.91	.00
12795	1262	READE, NANCY K	2,929.49	.00
12796	1090	MOORE, NASHHELL L	1,519.61	.00
12797	1041	DUVAL, RANDY	3,703.90	.00
12798	1247	SAUTNER, YANCY	2,443.21	.00
12799	1036	ROSSI, KELLY L	996.78	.00
12800	1263	CAIN, JOCELYN L	3,188.20	.00
12801	1054	MCCURDY, RENEE D	2,213.49	.00
12802	1176	O'MARA, JODINE L	6,311.07	.00
12803	1063	PATERSON, JANICE S	2,880.05	.00
12804	1278	RICKS, JERON M	3,958.76	.00
12805	1249	SMITH, CLARA M	2,299.94	.00
12806	1091	TIMPE, SARAH F	3,223.49	.00
12807	1080	WERNER, AMANDA N	97.47	.00
12808	1264	DOOLEY, MOLLY K	2,256.76	.00
12809	1145	FOSTER, JAMIE	2,773.21	.00
12810	1237	GRAY, ELISA M	2,501.02	.00
12811	1148	JENKINS, TAMARA	2,158.10	.00
12812	1141	JOHNSTON, TERRI	1,521.99	.00
12813	1055	MOYER, BRENDA L	4,782.87	.00
12814	1265	NELSON, JESSICA L	2,389.29	.00
12815	1068	WALKER, JULINE M	2,369.09	.00
TOTAL			77,178.28	12,024.85

39 CHECKS ISSUED

09/18/19  
2019/09/18/19

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TIME: 14:05:33

MAPLETON SCHOOL DISTRICT #32

OUTSTANDING CHECKS

PAGE NUMBER: 1

ACCTPA21

ACCOUNTING PERIOD: 2/20

SELECTION CRITERIA: transact.yz='20' and transact.ck\_dates&gt;'20190901 00:00:00.000'

## FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	17749	09/09/2019		BULLFROG ENTERPRISES		179.98
A101	17750	09/09/2019		CASCADE ATHLETIC		235.00
A101	17751	09/09/2019		CHOWN HARDWARE		102.99
A101	17752	09/09/2019		CIT TECHNOLOGY FIN SERV.		1,420.52
A101	17753	09/09/2019		RANDY DUVAL		83.52
A101	17754	09/09/2019		REVO		2,912.50
A101	17755	09/09/2019		JAMIE FOSTER		26.55
A101	17756	09/09/2019		JERRY'S HOME IMPROVEMENT		496.60
A101	17757	09/09/2019		Z - WRONG LANE COUNTY SCH		1,858.18
A101	17758	09/09/2019		LANE FOREST PRODUCTS		3,703.00
A101	17759	09/09/2019		DANITA LOGAN		63.34
A101	17760	09/09/2019		MAPLETON WATER DISTRICT		3,510.00
A101	17761	09/09/2019		MCGRAW-HILL EDUCATION		2,500.00
A101	17762	09/09/2019		MOUNTAIN VALLEY LEAGUE		75.00
A101	17763	09/09/2019		BRENDA MOYER		10.96
A101	17764	09/09/2019		NEOPOST		396.00
A101	17765	09/09/2019		NORTH COAST ELECTRIC COMP		985.80
A101	17766	09/09/2019		NORTHWEST TEXTBOOK DEPOSI		12,018.16
A101	17767	09/09/2019		O'REILLY AUTO PARTS		18.02
A101	17768	09/09/2019		OSU HORTICULTURE		185.00
A101	17769	09/09/2019		PACE		73,369.00
A101	17770	09/09/2019		SIUSLAW SCHOOL DISTRICT 9		228.94
A101	17771	09/09/2019		SYSCO FOOD SERVICES		1,879.69
A101	17772	09/09/2019		UMPOUA VALLEY CHRISTIAN H		125.00
A101	17773	09/09/2019		VERIZON WIRELESS BELLEVUE		120.88
A101	17774	09/09/2019		WILLAMETTE ESD		591.33
A101	17775	09/19/2019		AMERICAN FIDELITY		2,106.50
A101	17776	09/19/2019		AMERICAN FIDELITY ASSURAN		183.33
A101	17777	09/19/2019		FIDELITY INVESTMENTS		540.00
A101	17778	09/19/2019		MACE		18.00
A101	17779	09/19/2019		MAPLETON HIGH SCHOOL		35.00
A101	17780	09/19/2019		MEA		22.50
A101	17781	09/19/2019		OREGON EDUCATION ASSOCIAT		1,109.52
A101	17798	09/23/2019		SARAH TIMPE		67.98
A101	17799	09/23/2019		VERIZON WIRELESS BELLEVUE		120.88
A101	17800	09/23/2019		AVID CENTER - SI PAYMENT		149.00
A101	17801	09/23/2019		CARD HEATING & AIR, LLC		165.00
A101	17802	09/23/2019		CENTURYLINK		283.21
A101	17803	09/23/2019		CHOWN HARDWARE		490.61
A101	17804	09/23/2019		CLARA SMITH		22.42
A101	17805	09/23/2019		THE HUNGERFORD LAW FIRM L		247.50
A101	17806	09/23/2019		LOUIS BURRUSS		102.99
A101	17807	09/23/2019		MCGRAW-HILL EDUCATION		35.00
A101	17808	09/23/2019		NORTHWEST TEXTBOOK DEPOSI		487.09
A101	17809	09/23/2019		OREGON CHILD NUTRITION CO		465.00
A101	17810	09/23/2019		O'REILLY AUTO PARTS		19.65
A101	17811	09/23/2019		SCENARIO LEARNING		42.23
A101	17812	09/23/2019		TCI		7,263.90
A101	17815	09/24/2019		CHELSEA VADAKIN		290.00
A101	90000160	09/03/2019		AMERICAN FIDELITY ASSURAN		217.97
A101	90000161	09/03/2019		HORACE MANN LIFE INS CO		1,158.62
A101	90000163	09/03/2019		OEBB		2,229.47
A101	90000164	09/26/2019		ALIBRIS		58.51
A101	90000165	09/26/2019		ALSCO		454.40



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MAPLETON SCHOOL DISTRICT #32  
OUTSTANDING CHECKS

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE	CLEARED	-----VENDOR-----	CLEARED	OUTSTANDING
A101	90000166	09/26/2019	1762		AWAZON.COM		2,212.58
A101	90000167	09/26/2019	2459		CASCADE HEALTH SOLUTIONS		476.00
A101	90000168	09/26/2019	1492		CDW-G LLC		2,442.12
A101	90000169	09/26/2019	1030		CENTRAL COAST DISPOSAL IN		495.00
A101	90000170	09/26/2019	1031		CENTRAL LINCOLN PUD		2,999.67
A101	90000171	09/26/2019	2691		COASTAL PAPER & SUPPLY		3,760.45
A101	90000172	09/26/2019	2509		COLLEGE BOARD		427.50
A101	90000173	09/26/2019	1044		COSTCO		17.59
A101	90000174	09/26/2019	1648		DICK BLICK		172.37
A101	90000175	09/26/2019	2479		DICK'S SPORTING GOODS		52.99
A101	90000176	09/26/2019	1162		FERRELIGAS		1,979.02
A101	90000177	09/26/2019	2803		FIELDPRINT		25.00
A101	90000178	09/26/2019	2808		FLINN SCIENTIFIC		81.80
A101	90000179	09/26/2019	2793		HUDL		1,350.00
A101	90000180	09/26/2019	2805		K&K INSURANCE		229.00
A101	90000181	09/26/2019	2806		KNOWLEDGE MATTERS		2,600.00
A101	90000182	09/26/2019	1746		MCGRAW-HILL EDUCATION		280.00
A101	90000183	09/26/2019	2809		MES STUDENT BODY		104.10
A101	90000184	09/26/2019	2810		MES STUDENT BODY		638.54
A101	90000185	09/26/2019	2661		NFHS LEARN		50.00
A101	90000186	09/26/2019	1170		OREGON SCHOOL BOARDS ASSO		320.00
A101	90000187	09/26/2019	2804		PAYPAL		5.00
A101	90000188	09/26/2019	2802		POWERSCHOOL		670.05
A101	90000189	09/26/2019	1179		QUILL CORPORATION		833.34
A101	90000190	09/26/2019	1686		RANDY'S RIVERVIEW MARKET		10.47
A101	90000191	09/26/2019	1282		SLIKE COMMUNICATIONS INC		378.48
A101	90000192	09/26/2019	1195		STUSLAW NEWS		39.00
A101	90000193	09/26/2019	1825		UNIVERSITY OF OREGON		275.00
A101	90000194	09/26/2019	2250		UNIVERSITY OF OREGON		493.75
A101	90000195	09/26/2019	1988		WALMART		9.67
A101	90000196	09/26/2019	1227		WESTERN BUS SALES, INC.		226.42
A101	90000201	09/30/2019	1130		CENTURYLINK		129.58
A101	90000202	09/30/2019	1194		INTERNAL REVENUE SERVICE		30,314.85
A101	90000203	09/30/2019	1221		NEOPOST		500.00
A101	90000204	09/30/2019	2439		OEBB		17,143.64
A101	90000205	09/30/2019	1193		OREGON DEPARTMENT OF REVE		8,457.81
A101	90000206	09/30/2019	1070		PERS		55,900.47
TOTAL CASH ACCOUNT							261,583.50
A105	90000162	09/03/2019	2797		IGIP FEES		.05
TOTAL CASH ACCOUNT							.05
TOTAL FUND							261,583.55

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MAPLETON SCHOOL DISTRICT #32  
OUTSTANDING CHECKS

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SELECTION CRITERIA: transact.yr='20' and transact.ck\_date>'20190901 00:00:00.000'

FUND - 260 - PRESCHOOL

CASH ACCT	CHECK NUMBER	DATE ISSUED	DATE CLEARED	VENDOR	CLEARED	OUTSTANDING
A101	90000197	09/26/2019		1762 AMAZON.COM		1,667.41
A101	90000198	09/26/2019		2307 LEARNING SERVICES		325.00
A101	90000199	09/26/2019		2801 MONTESSORI OUTLET		1,582.81
A101	90000200	09/26/2019		2517 SCHOOL OUTFITTERS		2,332.06
TOTAL CASH ACCOUNT						5,907.28
TOTAL FUND						5,907.28
TOTAL REPORT						267,490.83

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MAPLETON SCHOOL DISTRICT #32  
CHECK REGISTER - BY FUND

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ACCOUNTING PERIOD: 2/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCTNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	17749	09/09/19	1025	BULLFROG ENTERPRISE	1002520008000000	353	POSTAGE TONER	0.00	179.98
A101	17750	09/09/19	2221	CASCADE ATHLETIC	1001132628230200	410	SPORT GATORADE	0.00	235.00
A101	17751	09/09/19	1971	CHOWN HARDWARE	1002540068000000	410	KEYS	0.00	102.99
A101	17752	09/09/19	1733	CIT TECHNOLOGY FIN	1002660000000000	324	COPIER RENTAL	0.00	1,420.52
A101	17753	09/09/19	1794	RANDY DUVAL	1002540068000000	340	MILEAGE FOR IPM CON	0.00	83.52
A101	17754	09/09/19	2742	EEVO	1001132628230100	380	VBALL OFFICIALS	0.00	2,912.50
A101	17755	09/09/19	2364	JAMIE FOSTER	1001131628060000	410	COMPOSITION BOOKS	0.00	26.55
A101	17756	09/09/19	1102	JERRY'S HOME IMPROV	1002540068000000	410	MAINT SUPPLIES	0.00	496.60
A101	17757	09/09/19	2548	Z - WRONG LANE COUN	1001250000320000	313	PSYCH SERVICES	0.00	1,858.18
A101	17758	09/09/19	2092	LANE FOREST PRODUCT	1002540068000000	410	WOOD CHIPS	0.00	3,703.00
A101	17759	09/09/19	1691	DANITA LOGAN	1001250000320000	340	WORKSHOP TRAVEL	0.00	63.34
A101	17760	09/09/19	1145	MAPLETON WATER DIST	1002540068000000	327	WATER SERVICE	0.00	3,510.00
A101	17762	09/09/19	2736	MOUNTAIN VALLEY LEA	1001132628230000	640	TRACK SPECIAL FEES	0.00	75.00
A101	17763	09/09/19	1158	BRENDA MOYER	1002640008000000	410	INTERVIEW COMM FOOD	0.00	10.96
A101	17764	09/09/19	1221	NEOPOST	1002520008000000	353	POSTAL MACHINE RENT	0.00	396.00
A101	17765	09/09/19	1148	NORTH COAST ELECTRI	1002540068000000	410	LIGHT BULBS	0.00	985.80
A101	17767	09/09/19	2614	O'REILLY AUTO PARTS	1002552038000000	460	WIPER BLADES	0.00	18.02
A101	17768	09/09/19	2738	OSU HORTICULTURE	1002540068000000	640	IPM TRAINING	0.00	185.00
A101	17769	09/09/19	2001	PACE	1002552038000000	651	VEHICLE INSURANCE	0.00	7,510.00
A101	17769	09/09/19	2001	PACE	1002540068000000	651	LIABILITY INSURANCE	0.00	65,859.00
TOTAL CHECK									73,369.00
A101	17770	09/09/19	1389	SIUSLAW SCHOOL DIST	1002552038000000	318	BUS DRIVER TRAINING	0.00	228.94
A101	17772	09/09/19	2798	UMPQUA VALLEY CHRIS	1001132628230000	640	TOURNAMENT FEES	0.00	125.00
A101	17773	09/09/19	1150	VERIZON WIRELESS BE	1002552038000000	351	TRANS CELL PHONE	0.00	120.88
A101	17774	09/09/19	1702	WILLAMETTE ESD	1002660000000000	359	POWERSCHOOL PYMT	0.00	591.33
A101	17775	09/19/19	2684	AMERICAN FIDELITY	100	L472.018	DED:3000 HSA	0.00	2,106.50
A101	17776	09/19/19	2199	AMERICAN FIDELITY A	100	L472.019	DED:7070 403B	0.00	83.33
A101	17776	09/19/19	2199	AMERICAN FIDELITY A	100	L472.019	DED:7071 403B	0.00	100.00

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ACCOUNTING PERIOD: 2/20

## FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK									
A101	17777	09/19/19	1956	FIDELITY INVESTMENT	100	L472.007	DED:7120 FIDEL. INV	0.00	183.33
A101	17778	09/19/19	1058	MACE	100	L472.011	DED:8060 MACE DUES	0.00	540.00
A101	17779	09/19/19	1637	MAPLETON HIGH SCHOO	100	L472.020	DED:8300 SCHOLARSH	0.00	18.00
A101	17780	09/19/19	1059	MEA	100	L472.010	DED:8010 MEA/LOCAL	0.00	35.00
A101	17781	09/19/19	1060	OREGON EDUCATION AS	100	L472.009	DED:8050 OACE DUES	0.00	22.50
A101	17781	09/19/19	1060	OREGON EDUCATION AS	100	L472.008	DED:8000 OEA DUES	0.00	319.04
TOTAL CHECK								0.00	790.48
A101	17783	09/23/19	2530	AVID CENTER - SI PA	1002410628000000	640	AVID FEES	0.00	1,109.52
A101	17783	09/23/19	2530	AVID CENTER - SI PA	1002410628000000	640	AVID FEES	0.00	-149.00
TOTAL CHECK								0.00	149.00
A101	17784	09/23/19	2718	CARD HEATING & AIR,	1002540068000000	380	HEAT PUMP SERVICE	0.00	0.00
A101	17784	09/23/19	2718	CARD HEATING & AIR,	1002540068000000	380	HEAT PUMP SERVICE	0.00	-165.00
TOTAL CHECK								0.00	165.00
A101	17785	09/23/19	1130	CENTURYLINK	1002660000000000	351	PHONE SERVICE	0.00	0.00
A101	17785	09/23/19	1130	CENTURYLINK	1002660000000000	351	PHONE SERVICE	0.00	-283.21
TOTAL CHECK								0.00	283.21
A101	17786	09/23/19	1971	CHOWN HARDWARE	1002540068000000	410	DOOR LOCKS	0.00	0.00
A101	17786	09/23/19	1971	CHOWN HARDWARE	1002540068000000	410	DOOR LOCKS	0.00	490.61
TOTAL CHECK								0.00	-490.61
A101	17788	09/23/19	1293	THE HUNGERFORD LAW	1002310000000000	382	LEGAL SERVICES	0.00	0.00
A101	17788	09/23/19	1293	THE HUNGERFORD LAW	1002310000000000	382	LEGAL SERVICES	0.00	247.50
TOTAL CHECK								0.00	-247.50
A101	17789	09/23/19	2740	LOUIS BURRUSS	1001131628060000	410	SCIENCE SUPPLIES	0.00	0.00
A101	17789	09/23/19	2740	LOUIS BURRUSS	1001131628060000	410	SCIENCE SUPPLIES	0.00	102.99
TOTAL CHECK								0.00	-102.99
A101	17793	09/23/19	2614	O'REILLY AUTO PARTS	1002552038000000	460	BUS HOSES	0.00	0.00
A101	17793	09/23/19	2614	O'REILLY AUTO PARTS	1002552038000000	460	BUS HOSES	0.00	19.65
TOTAL CHECK								0.00	-19.65
A101	17794	09/23/19	2701	SCENARIO LEARNING	1002520008000000	640	SAFESCHOOLS SUBS	0.00	0.00
A101	17794	09/23/19	2701	SCENARIO LEARNING	1002520008000000	640	SAFESCHOOLS SUBS	0.00	42.23
TOTAL CHECK								0.00	-42.23
A101	17798	09/23/19	1200	SARAH TIMPE	1001111258000000	410	ZIPPER POUCHES	0.00	0.00
A101	17799	09/23/19	1150	VERIZON WIRELESS BE	1002552038000000	351	TRANS CELL PHONE	0.00	37.98
A101	17800	09/23/19	2530	AVID CENTER - SI PA	1002410628000000	640	AVID FEES	0.00	120.88
TOTAL CHECK								0.00	149.00

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ACCOUNTING PERIOD: 2/20

## FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCTNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	17801	09/23/19	2718	CARD HEATING & AIR	1002540068000000	380	HEAT PUMP SERVICE	0.00	165.00
A101	17802	09/23/19	1130	CENTURYLINK	1002660000000000	351	PHONE SERVICE	0.00	283.21
A101	17803	09/23/19	1971	CHOWN HARDWARE	1002540068000000	410	DOOR LOCKS	0.00	490.61
A101	17805	09/23/19	1293	THE HUNGERFORD LAW	1002310000000000	382	LEGAL SERVICES	0.00	247.50
A101	17806	09/23/19	2740	LOUIS BURRUSS	1001131628060000	410	SCIENCE SUPPLIES	0.00	102.99
A101	17810	09/23/19	2614	O'REILLY AUTO PARTS	1002552038000000	460	BUS HOSES	0.00	19.65
A101	17811	09/23/19	2701	SCENARIO LEARNING	1002520008000000	640	SAFESCHOOLS SUBSCRI	0.00	42.23
A101	17813 V	09/23/19	1200	SARAH TIMPE	1001111258000000	410	ZIPPER POUCHES	0.00	-37.98
A101	17813	09/23/19	1200	SARAH TIMPE	1001111258000000	410	ZIPPER POUCHES	0.00	37.98
TOTAL CHECK									0.00
A101	17814 V	09/23/19	1150	VERIZON WIRELESS BE	1002552038000000	351	TRANS CELL PHONE	0.00	-120.88
A101	17814	09/23/19	1150	VERIZON WIRELESS BE	1002552038000000	351	TRANS CELL PHONE	0.00	120.88
TOTAL CHECK									0.00
A101	17815	09/24/19	2800	CHELSEA VADAKIN	100	L472.003	VOLLEYBALL COACH PA	0.00	290.00
A101	90000160	09/03/19	2200	AMERICAN FIDELITY A	100	L472.017	INSURANCE PYMT	0.00	217.97
A101	90000161	09/03/19	1057	HORACE MANN LIFE IN	100	L472.004	EMP INS	0.00	1,158.62
A101	90000163	09/03/19	2439	OEBB	100	L472.005	INS PAYMENT	0.00	2,229.47
A101	90000165	09/26/19	1431	ALSCO	1002552038000000	390	LINEN SERVICE	0.00	126.08
A101	90000165	09/26/19	1431	ALSCO	1002552038000000	390	LINEN SERVICE	0.00	328.32
TOTAL CHECK									454.40
A101	90000166	09/26/19	1762	AMAZON.COM	1001132628230100	410	SPIKE TRAINER	0.00	49.99
A101	90000166	09/26/19	1762	AMAZON.COM	1001132628230100	410	VBALL SETTER TRAINER	0.00	50.98
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	CORK BOARD	0.00	54.00
A101	90000166	09/26/19	1762	AMAZON.COM	1002520008000000	410	SHREDDER SHRED SHAR	0.00	55.56
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	STYLUS	0.00	8.99
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	HDMI DUFFY 25'	0.00	11.99
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	PINK HIGHLIGHTERS	0.00	12.03
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	WIRELESS DOORBELL	0.00	14.99
A101	90000166	09/26/19	1762	AMAZON.COM	1001111258000000	410	SHARPIES	0.00	15.99
A101	90000166	09/26/19	1762	AMAZON.COM	1001132628230100	410	VBALL SERVE TRAINER	0.00	17.87
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	SCIENCE BEAKERS	0.00	35.50
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	GREEN YELLOW HIGHLI	0.00	21.62
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	APRONS	0.00	24.99
A101	90000166	09/26/19	1762	AMAZON.COM	1002120008000000	410	COUNSELOR SUPPLIES	0.00	56.49
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	480	WIRELESS DISPLAY AD	0.00	37.49
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	MAGNETIC MARBLES	0.00	38.70
A101	90000166	09/26/19	1762	AMAZON.COM	1002540068000000	410	COUNSELOR DRAWERS	0.00	39.62
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628290000	410	10-KEY, DRY ERASE M	0.00	42.65

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MAPLETON SCHOOL DISTRICT #32  
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FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	SCIENCE BEAKERS	0.00	68.70
A101	90000166	09/26/19	1762	AMAZON.COM	1002540068000000	410	COUNSELOR DESK	0.00	79.00
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	CHROMEBOOK CHARGERS	0.00	79.98
A101	90000166	09/26/19	1762	AMAZON.COM	1002660000000000	480	PRINTER	0.00	79.99
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	CORK TRIPOD CAMERA	0.00	91.66
A101	90000166	09/26/19	1762	AMAZON.COM	1002540068000000	410	COUNSELOR FURNITURE	0.00	115.46
A101	90000166	09/26/19	1762	AMAZON.COM	1002660000000000	480	HDMI CABLES DISP AD	0.00	121.66
A101	90000166	09/26/19	1762	AMAZON.COM	1001131628060000	410	CORK BOARDS	0.00	220.50
A101	90000166	09/26/19	1762	AMAZON.COM	1002660000000000	480	COUNSELOR COMPUTER	0.00	299.99
TOTAL CHECK								0.00	1,746.39
A101	90000167	09/26/19	2459	CASCADE HEALTH SOLU	1002552038000000	380	DRIVER HEALTH EXAMS	0.00	476.00
A101	90000169	09/26/19	1030	CENTRAL COAST DISPO	1002540068000000	328	GARBAGE SERVICE	0.00	495.00
A101	90000170	09/26/19	1031	CENTRAL LINCOLN PUD	1002540068000000	325	ELECTRIC SERVICE	0.00	2,934.47
A101	90000170	09/26/19	1031	CENTRAL LINCOLN PUD	1002552038000000	325	ELECTRIC TRANS SHOP	0.00	65.20
TOTAL CHECK								0.00	2,999.67
A101	90000171	09/26/19	2691	COASTAL PAPER & SUP	1002540068000000	417	SERV	0.00	3,760.45
A101	90000172	09/26/19	2509	COLLEGE BOARD	1002410628000000	640	SAT TEST	0.00	427.50
A101	90000173	09/26/19	1044	COSTCO	1002520008000000	410	BUSINESS CARDS	0.00	17.59
A101	90000174	09/26/19	1648	DICK BLICK	1001131628060000	410	ART SUPPLIES	0.00	172.37
A101	90000175	09/26/19	2479	DICK'S SPORTING GOO	1001132628230000	460	VB UNIFORM	0.00	52.99
A101	90000176	09/26/19	1162	FERRELLGAS	1002540068000000	415	PROPANE	0.00	1,979.02
A101	90000177	09/26/19	2803	FIELDPRINT	1002520008000000	380	FINGERPRINTING	0.00	25.00
A101	90000178	09/26/19	2808	FLINN SCIENTIFIC	1001131628060000	410	SCIENCE MATERIALS	0.00	81.80
A101	90000179	09/26/19	2793	HUDL	1001132628230000	470	FBALL VBALL SERVICE	0.00	1,350.00
A101	90000180	09/26/19	2805	K&K INSURANCE	1001132628230000	654	STUDENT INSURANCE	0.00	229.00
A101	90000183	09/26/19	2809	MES STUDENT BODY	1001111258000000	410	STUDENT BODY PURCH	0.00	104.10
A101	90000184	09/26/19	2810	MHS STUDENT BODY	1001131628060000	410	STUDENT BODY PURCH	0.00	638.54
A101	90000185	09/26/19	2661	NFHS LEARN	1001132628230000	640	ATHLETICS CLASS	0.00	50.00
A101	90000186	09/26/19	1170	OREGON SCHOOL BOARD	1002310000000000	640	OSBA CONFERENCE	0.00	320.00
A101	90000187	09/26/19	2804	PAYPAL	1001111258000000	410	SMARTBOARD PEN	0.00	5.00
A101	90000188	09/26/19	2802	POWERSCHOOL	1002310000000000	354	TALENTED ACCESS	0.00	670.05
A101	90000189	09/26/19	1179	QUILL CORPORATION	1001131628290000	410	PLANNERS	0.00	50.19



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FUND - 200 - GRANT FUNDS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90000166	09/26/19	1762	AMAZON.COM	2001131628270000	410	HP COMPUTER	0.00	419.99
TOTAL CASH ACCOUNT									419.99
TOTAL FUND									419.99





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ACCOUNTING PERIOD: 2/20

FUND - 209 - TEXTBOOK FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	17761	09/09/19	1746	MCGRW-HILL EDUCATI	2092210000000000	420	PROFESSIONAL DEVELO	0.00	2,500.00
A101	17766	09/09/19	1147	NORTHWEST TEXTBOOK	2092210000000000	420	SOCIAL STUDY TEXTBO	0.00	11,550.81
A101	17766	09/09/19	1147	NORTHWEST TEXTBOOK	2092210000000000	420	HISTORY TEXTBOOKS	0.00	467.35
TOTAL CHECK								0.00	12,018.16
A101	17790	09/23/19	1746	MCGRW-HILL EDUCATI	2092210000000000	420	ETEXT ACCESS	0.00	35.00
A101	17790 V	09/23/19	1746	MCGRW-HILL EDUCATI	2092210000000000	420	ETEXT ACCESS	0.00	-35.00
TOTAL CHECK								0.00	0.00
A101	17791	09/23/19	1147	NORTHWEST TEXTBOOK	2092210000000000	420	ALGEBRA BOOKS	0.00	487.09
A101	17791 V	09/23/19	1147	NORTHWEST TEXTBOOK	2092210000000000	420	ALGEBRA BOOKS	0.00	-487.09
TOTAL CHECK								0.00	0.00
A101	17795	09/23/19	2799	TCI	2092210000000000	420	SS TEXTBOOKS	0.00	7,263.90
A101	17795 V	09/23/19	2799	TCI	2092210000000000	420	SS TEXTBOOKS	0.00	-7,263.90
TOTAL CHECK								0.00	0.00
A101	17807	09/23/19	1746	MCGRW-HILL EDUCATI	2092210000000000	420	ETEXT ACCESS	0.00	35.00
A101	17808	09/23/19	1147	NORTHWEST TEXTBOOK	2092210000000000	420	ALGEBRA BOOKS	0.00	487.09
A101	17812	09/23/19	2799	TCI	2092210000000000	420	SS TEXTBOOKS	0.00	7,263.90
A101	90000164	09/26/19	2807	ALIBRIS	2092210000000000	420	WRITING BOOKS	0.00	58.51
A101	90000182	09/26/19	1746	MCGRW-HILL EDUCATI	2092210000000000	420	TEXTBOOKS ALEKS	0.00	245.00
A101	90000182	09/26/19	1746	MCGRW-HILL EDUCATI	2092210000000000	420	F2T TEXT	0.00	35.00
TOTAL CHECK								0.00	280.00
A101	90000193	09/26/19	1825	UNIVERSITY OF OREGO	2092210000000000	420	INTERVENTION TRAINI	0.00	275.00
TOTAL CASH ACCOUNT								0.00	22,917.66
TOTAL FUND								0.00	22,917.66

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ACCOUNTING PERIOD: 2/20

FUND - 225 - M98 AND PERKINS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90000181	09/26/19	2806	KNOWLEDGE MATTERS	2251131628050000	470	PERKINS BUS LICENSE	0.00	1,000.00
A101	90000181	09/26/19	2806	KNOWLEDGE MATTERS	2251131628050000	470	BUSINESS SOFTWARE L	0.00	1,600.00
TOTAL CHECK								0.00	2,600.00
A101	90000194	09/26/19	2250	UNIVERSITY OF OREGO	2251131628050000	470	CIS LICENSES	0.00	493.75
TOTAL CASH ACCOUNT								0.00	3,093.75
TOTAL FUND								0.00	3,093.75

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ACCOUNTING PERIOD: 2/20

FUND - 260 - PRESCHOOL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	90000197	09/26/19	1762	AMAZON.COM	2601140258000000	410	WIFI ADAPTER	0.00	20.99
A101	90000197	09/26/19	1762	AMAZON.COM	2601140258000000	410	PRESCHOOL SUPPLIES	0.00	953.66
A101	90000197	09/26/19	1762	AMAZON.COM	2601140258000000	410	PRESCHOOL SUPPLIES	0.00	497.75
A101	90000197	09/26/19	1762	AMAZON.COM	2601140258000000	410	PRESCHOOL SUPPLIES	0.00	115.02
A101	90000197	09/26/19	1762	AMAZON.COM	2601140258000000	410	PRINTER	0.00	79.99
TOTAL CHECK								0.00	1,667.41
A101	90000198	09/26/19	2307	LEARNING SERVICES	2601140258000000	410	PRESCHOOL SUPPLIES	0.00	325.00
A101	90000199	09/26/19	2801	MONTessori OUTLET	2601140258000000	410	PRESCHOOL SUPPLIES	0.00	1,582.81
A101	90000200	09/26/19	2517	SCHOOL OUTFITTERS	2601140258000000	410	PRESCHOOL SUPPLIES	0.00	2,332.06
TOTAL CASH ACCOUNT								0.00	5,907.28
TOTAL FUND								0.00	5,907.28

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ACCOUNTING PERIOD: 2/20

FUND - 275 -- ENTERPRISE FUNDS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACCOUNT NUMBER	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101	17771	09/09/19	1225	SYSCO FOOD SERVICES	2753110098000000	450	LUNCH FOOD	0.00	1,879.69
A101	17792	V 09/23/19	1235	OREGON CHIL'D NUTRIT	2753110098000000	640	MEMBERSHIP DUES	0.00	-465.00
A101	17792	09/23/19	1235	OREGON CHIL'D NUTRIT	2753110098000000	640	MEMBERSHIP DUES	0.00	465.00
TOTAL CHECK								0.00	0.00
A101	17809	09/23/19	1235	OREGON CHIL'D NUTRIT	2753110098000000	640	MEMBERSHIP DUES	0.00	465.00
A101	90000166	09/26/19	1762	AMAZON.COM	2753110098000000	460	FORKS	0.00	46.20
TOTAL CASH ACCOUNT								0.00	2,390.89
TOTAL FUND								0.00	2,390.89
TOTAL REPORT								0.00	267,490.83

## Mapleton School District Board Meeting

Sept. 18, 2019, Mapleton High School Board Room

Board In Attendance: John Simington, Mary Ellen Mansfield, Marilyn Fox, Mizu Burruss

Admin: Jodi O'Mara, Brenda Moyer, Jeron Ricks

Called to Order 6:01

Presentations: Intro of Natalie Ross, Ed. Aide at Preschool. Preschool is visiting Yoncalla and doing home visits to help with the transition.

Molly Dooley: Video class for HS and MS, lists of movies for approval, See Action Item 9.1

*Mary Ellen moved to approve video list, Marilyn second, passed unanimously.*

Preschool: October 3rd Open House, anticipated start of October 7. Mizu: Love the home visit piece- Jodi: finished up the preschool handbook with Heidi McGowan's help. Mary Ellen: mentioned limit if at capacity, what is capacity? Jodi: limiting it to 20 hiring a bus driver to get at least six hours a day in- Western Lane Ambulance coming out to look at the bus and the bus manual to see what it recommends if even need car seats? Marilyn: Would it be poor taste to have a bake sale at an event to help get the word out? Jodi: We're having an 'assembly' party to put the furniture together.

Jodi: Brittany has been helping a ton, bumped her up to .625 FTE- WLHN hired a community Health Network Counselor. OSBA regional conference at LESD October 3rd- LCOG planning a bus route from Florence to Eugene- would like someone to advocate for a stop in Mapleton, if anyone has any ideas of someone.

### **November Board meeting moved to Tuesday December 3rd.**

High School Student Council- present happenings so far- Mizu: nice to have the presentation and info on feedback from students

Brenda: Industrial Arts bldg, if want to get Art into it need to clean up- committee got together to see what need to get rid of- then met with Randy and Lee and whittled list down- keep a couple other things- surplus list. Mizu: how does money that is made from the surplus get divvied out? Jodi: something to look at, could put it back into capital improvements in the building to prepare it for Art.

*Mary Ellen motion to surplus the selected items, Marilyn second- approved unanimously.*

*Consent Agenda: Mizu motion to approve, Marilyn second- approved unanimously.*

*9.2: Motion by Mary Ellen, second by Marilyn- approved unanimously*

*9.3: Motion by Mary Ellen, second by Mizu- approved unanimously*

*9.4: Motion by Mizu, second by Mary Ellen- approved unanimously*

*9.5: Motion by Mizu, second by Mary Ellen- approved unanimously*

*9.6: Motion by Mary Ellen, second by Marilyn- approved unanimously*

*9.7 Motion by Mizu, second by Mary Ellen- approved unanimously*

Discussion: Jodi: Equity Lens, hoping to find out more info at OSBA conference. John: restorative justice, so some parts already in culture? Jodi: ya, some parts like having victim and perpetrator in same room to talk it over is a culture shift and need community behind it, Brenda is passionate about it and just something that working towards. Mizu: is it something Brittany could gain expertise in and facilitate? Brenday: Ya, something that would be good, especially coming from counselor and not admin.

Mizu: Got an e-mail from Stephanie Sorrows and wanted to see if wanted them to come and present findings from the Siuslaw Vision- add it on the October agenda.  
Marilyn moved to adjourn, Mary Ellen second, adjourned at 7:59

Nancy Reade  
494 Sherwood Loop  
Florence, OR 97439  
775-848-4703

September 24, 2019.

Members of Mapleton School Board  
Jodi O'Mara, Superintendent

I am writing to request a leave of absence for the remainder of the 2019-2020 school year, to begin as soon as possible after the end of the first quarter, November 1<sup>st</sup>, 2019. My husband has had a recent onset of dementia which has been aggressive, and it is unpredictable as to how fast it will continue. His doctor says he will need homecare within a month or two. I feel I need to be with him as much as possible now, as he is facing this fate. Mrs. O'Mara has encouraged me to take this leave as an opportunity to transition, gather information and resources, and see how the disease progresses before making an irrevocable decision as to my position teaching here.

I am so sorry to be leaving my class and community during the school year. It would not ever be something I would choose to do.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Nancy Reade". The ink is black and the signature is fluid and connected.

Nancy Reade





# Mapleton Community Resource Center

**Operating Hours:**  
Tuesday & Thursday  
8:30 a.m. to 5 p.m.  
Last appointment: 4:30 p.m.



Operated by PeaceHealth  
Peace Harbor Medical Center



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Mapleton Community Resource Center



# Mapleton Community Resource Center



Operated by PeaceHealth  
Peace Harbor Medical Center



WESTERN LANE HEALTH NETWORK

Mapleton Community  
Resource Center

## SIUSLAW WATERSHED COUNCIL - MAPLETON SCHOOL DISTRICT #32 FACILITY LEASE AGREEMENT

This agreement is entered into this first day of June, 2019, and shall take effect on June 1, 2019.

This agreement is entered into by and between Mapleton School District #32 ("MSD"), an Oregon School District, and the Siuslaw Watershed Council ("SWC") for the purpose of providing terms and conditions for the lease and use of a portion of the Middle School facility.

### RECITALS

- A. MSD owns property upon which it maintains and operates the middle school facility, a description of which is attached hereto and incorporated herein by reference.
- B. SWC is a non-profit organization. SWC wishes to operate out of the Middle School Facility (rooms 5, 6, 3 office areas, boiler room storage and a restroom) and fulfill their mission of:
  - 1. The SWC Supports sound economic, social, and environmental uses of natural and human resources in the Siuslaw River Basin. The Council encourages cooperation among public and private entities to promote awareness and understanding of watershed functions by adopting and implementing a total watershed approach to natural resource management and production.
- C. In order to maximize taxpayer resources, the MSD and the SWC wish to develop a cooperative agreement whereby the facility may be used for both school purposes and SWC purposes.
- E. In order to ensure the proper protective, security, supervision, and use of the facility, the MSD and SWC agree that SWC will be primarily responsible for the operation, minor maintenance, and cleaning of the facility rooms occupied by SWC.

Now, therefore, in consideration of the mutual covenant herein set forth, the parties hereby agree as follows:

### AGREEMENT

#### Article 1

#### *Lease*

##### 1.1 Lease

- 1.1.1 MSD shall lease to SWC the facility according to the term discussed herein (middle school rooms 5, 6, 3 office areas, boiler room storage and a private restroom).
- 1.1.2 SWC shall pay to MSD a lease payment of \$400 monthly with a 3% increase each fiscal year. Such payment shall be due by the 10<sup>th</sup> of each month, beginning June 1, 2019.

- 1.1.3 Lease shall include: power, water/sewer, garbage services, keys, major maintenance and repairs
- 1.1.4 Lease shall not include: janitorial services, minor repairs, phone system access, internet access, alarm system.

## Article 2

### ***Instruction and Supervision***

#### **2.1 School Instructional Program**

- 2.1.1 Continued experiential science education opportunities with professionals including water sample laboratory processing and partnering with other entities to provide education at the Knowles Creek Smolt Trap
- 2.1.2 Continued support for grant writing and application for MSD programs
- 2.1.3 Continued support for science and SWC education and interaction between organizations, agencies, and multiple school districts through the SWC Education Sub-Committee
- 2.1.4 Continued access for MSD students to SWC summer and extra-curricular activities

#### **2.3 Certifications and Licensures**

- 2.3.1 SWC shall ensure that all employees, as well as office and lab volunteers, pass a criminal background check through MSD #32.
  - a. Appeals to denial of criminal background check clearance can be addressed with the MSD #32 Superintendent

## Article 3

### ***Rules and Regulations***

- 3.1 The SWC shall establish rules and regulations, including safety and sanitary standards, for use of the facility, consistent with state regulations. Persons using the facility, including MSD employees and participants, shall follow these rules and regulations at all times. MSD shall have the opportunity to review the rules and regulations prior to final posting by SWC.
- 3.2 MSD reserves the right to deny access to its premises to any individual who it deems to present a safety concern toward students or property.

## Article 4

### ***Scheduling***

- 4.1 The respective authorized designees of MSD and SWC shall meet to jointly review written annual schedules of activities. This schedule will be reviewed annually. The

schedule of activities shall set forth specific dates, times, and types of community activities to occur at the facility.

- 4.2 During all scheduled MSD events, including instructional times and competitive programs, the facility under lease shall be reserved for exclusive use by SWC.
- 4.3 Any request from SWC for use of the facility other than areas specified under the lease agreement, that is not included in the annual schedule of activities shall be submitted to MSD at least five working days before the requested event, according to request procedures established by MSD for facility use. MSD shall have authority to grant or deny such requests.

#### Article 5

### ***Maintenance and Capital Outlay Responsibilities***

- 5.1 Upon signing of this agreement, the parties shall conduct an inventory of existing supplies and equipment in order to determine ownership thereof. The parties shall make a list of supplies and equipment owned by MSD. MSD supplies and equipment owned by MSD at the time of commencement of this agreement shall remain the property of MSD. MSD hereby grants to SWC the right to use such supplies and equipment for purposes of operating the facility. Supplies and equipment purchased by SWC after commencement of this agreement shall be owned by SWC and shall be limited to SWC's exclusive use unless otherwise agreed by the parties.
- 5.2 SWC shall be responsible for the following capital cost:
  - 5.2.1 Installation of external phone and internet connections, including any and all costs associated with adding additional lines to the facility.
- 5.3 The parties' respective responsibility for capital costs shall be limited to those described herein unless otherwise agreed in writing.
- 5.4 SWC shall be responsible for the following operator's duties and expenses:
  - 5.4.1 Conducting community activities and programs.
  - 5.4.2 Hiring and managing qualified SWC personnel.
  - 5.4.3 Maintaining an office on the facility premises.
  - 5.4.6 Providing all consumable supplies (e.g. soap, cleansers, chemicals) in accordance with state law.
  - 5.4.7 Providing janitorial services and supplies.
  - 5.4.8 Paying telephone, alarm system and internet costs related to the operation of the facility including
    - 5.4.8.1 Satisfying all required inspections required (e.g. health, electrical).
- 5.5 During reasonable hours, MSD may inspect the facility to determine SWC's compliance with this paragraph. MSD shall provide notice of inspection and the time of inspection to SWC manager and shall prepare a report of the inspection.

- 5.6 In the event SWC fails to maintain the facility in a clean, orderly and maintained condition, MSD may terminate the agreement after 30 days. Prior written notice will be given to SWC and after giving SWC a 30-day opportunity to cure the condition.

#### Article 6

##### ***Parking Lot***

MSD hereby grants to SWC a license to use parking spaces in front of the facility while school is in regular session. At such times, SWC agrees to limit its on-site parking to the designated 6 parking spaces indicated with a painted "water drop". At all other times, including spring, summer, and winter breaks, MSD hereby grants to SWC a license to use lawfully available parking on MSD premises not expressly reserved and marked for other uses. MSD is responsible for maintaining the condition of the parking lot. SWC is responsible for providing markers, signs, or other indicators showing SWC location and designated parking spaces.

#### Article 7

##### ***Insurance and Indemnification***

- 7.1 For the duration of the agreement, MSD shall maintain an insurance policy for losses to the facility and contents owned by MSD because of fire or property damage.
- 7.2 For the duration of the agreement, MSD shall maintain an insurance policy for losses to the facility resulting from boiler operation and explosion.
- 7.3 For the duration of the agreement, SWC shall maintain appropriate general liability insurance for the facility with a coverage amount of at least \$1 million dollars. SWC shall name the MSD as an additional named insured.
- 7.4 SWC will provide notice of all insurance policies to MSD.
- 7.5 To the extent permitted by law, each party shall indemnify the other against any liability for damage to life or property arising from the indemnitor's occupancy or use of the facility; provided, however, that neither party shall be required to indemnify the other for any liability arising out of neglectful acts of the employees or agents of the other.

#### Article 8

##### ***Development of Procedures, Dispute Resolution***

- 8.1 The respective boards of MSD and SWC hereby authorize their appropriate administrative representatives to jointly develop and establish rules and procedures to implement, clarify or in any other manner carry out the purposes and intent of the agreement.
- 8.2 MSD and SWC shall agree to mediate any disputes prior to seeking a civil remedy in Lane County Circuit Court.



- 8.3 If arbitrators or other legal action is employed to enforce the focus of this agreement, the prevailing party shall be entitled to all costs and legal fees, including attorney fees.

#### Article 9

##### ***Terms of Agreement; Assignment***

- 9.1 The terms of this agreement shall be for a period of five (5) years from its effective date unless 9.4 is invoked. At the end of five (5) years, either party may renegotiate the terms of this agreement upon written request within 90 days of the expiration of this one-year period.
- 9.2 This agreement can be reviewed annually at the request of either party.
- 9.3 This agreement may not be assigned without the express written consent of the non-assigning party.
- 9.4 This agreement may be terminated at the sole discretion of MSD with 60 days written notice.

#### Article 10

##### ***Severability of Provisions***

10. If any provisions of this agreement shall be invalid or unenforceable in any respect for any reason, the validity and enforceability of the remaining provisions of this agreement shall not be in any way impaired.

IN WITNESS THEREOF, the parties hereto have executed this agreement this first day of June, 2019.

Mapleton School District #32 (MSD)

Siuslaw Watershed Council (SWC)

Jodi O'Mara  
BY:  
MSD's: Superintendent

\_\_\_\_\_  
BY:  
SWC's: \_\_\_\_\_

**Mapleton School District 32**  
**BOARD AND SUPERINTENDENT WORKING AGREEMENTS**  
**2019-2020**

**Purpose**

The Board of Directors is the educational policy making body for School District 32. To effectively meet the District's challenges the School Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and the Superintendent.

**Governance Principles:**

1. The Board and the Superintendent will work in a cooperative and collaborative partnership aligned towards a common mission.
2. Focus on policy making, planning and evaluation, rather than day-to-day operations.
3. Make decisions as a whole Board only at properly called meetings. Board members recognize that individual members have no authority to take individual action in policy or district and school administrative matters.
4. Support decisions of the majority after honoring the right of individual members to express opposing viewpoints and vote their convictions.
5. Recognize and respect the Superintendent's responsibility to manage the school district and to direct employees in district on school matters.
6. Actively solicit input, listen to all perspectives and give careful consideration to all issues. We will operate as representatives and make decisions in the best interest of the whole district.
7. Value the role we play in the community and represent the district, when possible, by attending school and community functions.

**Meeting Operational Agreements:**

1. Acknowledge that the Board Chair or Vice Chair and Superintendent will agree before an item is placed on a meeting agenda.
2. Uphold the legal requirement for confidentiality on all matters arising from the Board meeting Executive Session.
3. Start meetings on time.
4. Attend regularly scheduled Board meetings unless a situation occurs that makes attendance impossible and notify the district office in advance if you are unable to attend.
5. Cooperate in scheduling special meetings and/or work sessions for planning and training purposes.
6. Cast a vote on all matters except when a conflict of interest arises.

**Communication Agreements:**

1. Communicate directly with the Superintendent and/or members of the building leadership when a question arises, or a concern is voiced by a staff member, student, parent, or community member.
2. Whenever possible, communicate directly with the Superintendent, member of the building leadership, or Board Chair prior to meetings of the Board to identify questions and/or concerns about agenda items so that the Board Chair and staff can be prepared for the meeting discussion.
3. Communicate directly with the Superintendent or Board Chair prior to raising new issues or concerns at Board meetings or in other arenas.

4. Communicate one-on-one, when an individual concern arises, with the Superintendent, member of the building leadership, or other Board member, as appropriate. Communicate with Board Leadership about concerns with Board process.
5. When a Board member receives an informal complaint, listen carefully and empathetically. Direct the person to solve the problem at the lowest level:
  - a. Please talk with the teacher.
  - b. Please talk with the principal
  - c. Please talk with the Superintendent.
6. Formal complaints must be put in writing and signed by the complainant. These are heard by the Superintendent or designee. Complainants may appeal the Superintendent's decision to the School Board.
7. If a complainant is unwilling to speak to the Superintendent, a Board member may share the issue and the source of the complaint, concern or criticism of the District with the Superintendent. The Superintendent will keep the Board informant "source" confidential at the request of a Board member but every effort should be made to encourage trust and open communication. This is the best hope for full understanding and resolution.
8. A Board member with a routine question should first consider going to Board Chair or the Superintendent. A Board member who desires staff assistance beyond routine inquiry should first raise the issue at a Board meeting. The entire board should then decide whether to proceed before staff time is allocated.
9. No individual Board member, other than the Board Chair or designee, has the authority to speak for the entire Board. Individual Board members may always share their individual viewpoint but must clarify that they are speaking for themselves, rather than the entire Board. The Board recognizes that changing technology and the growing use of social media will affect the way individual Board members communicate to and interact with constituents and receive and process information.
10. The Board may be required to make findings of fact that are appealable to another agency. In these situations, no Board member will have personal contact related to the issue with the parties who have a personal interest in the findings and in the Board's decision prior to the time the decision is made.

#### **Annual Planning and Evaluation:**

1. Set priorities as a Board for Board professional development annually.
2. Participate in annual self-assessment of the Board's performance.
3. Annually affirm the Board of Director's Guiding Beliefs and Value Statement.
4. Participate in establishing annual expectations and goals for the Superintendent.
5. Objectively evaluate the Superintendent's performance and provide appropriate feedback.

#### **Orientation of New Board Members:**

1. Assure timely orientation of new Board members.

#### **Role of Board Leadership:**

1. Recognize the role of the Chair to speak for, and about, the Board and to describe the Board's process and positions. Recognize the role of the Chair to convene meetings and execute documents, as appropriate.
2. Recognize the role of the Chair and Vice Chair to meet regularly with the Superintendent to develop the agenda and determine whether an item should be scheduled for action or future

action, to provide input on information needed by the Board for decision-making, to plan meeting processes, and to distribute assignments.

3. Ensure that information exchanged with the Superintendent is shared with all Board members via meeting notes and/or Board meeting agenda materials. (The purpose of this agreement is to help ensure that no Board member will receive any information regarding a pending matter that is not available to all Board members prior to the time the decision is made. Examples of such decisions include personnel matters, official land use decisions, and charter school applications).

#### **Board Expectations of the Superintendent:**

1. Function together as a team with Board members and the building leadership.
2. Respect and acknowledge the Board's role in setting policy and overseeing the performance of the Superintendent.
3. Work with the Board to establish a clear vision for the school district.
4. Prepare preliminary goals annually for the Board's consideration.
5. Provide data to the Board members so that data driven decisions can be made.
6. Possess a working knowledge of all legal and local policies.
7. Inform the Board of all critical information including relevant trends, anticipated adverse media coverage, or critical external or internal change.
8. Work with the Chair and Vice Chair to effectively bring issues and information to the Board.
9. Distribute appropriate information to all Board members, including a summary of meetings held with the Chair and Vice Chair.
10. Communicate with Board members promptly and effectively.
11. Distribute the Board agenda in a timely manner.
12. Respect the confidentiality requirement of Board meeting Executive Sessions.
13. Treat all Board members professionally.
14. Communicate to Board Leadership if a problem or issue is observed developing with an individual Board member.
15. Conduct a self-assessment prior to the Board's evaluation of the Superintendent's job performance.
16. Represent the school district by being visible in the community.
17. Provide follow-up information to Board members on concerns and issues they have referred to the Superintendent – close the loop.

#### **Superintendent Expectations of the Board:**

1. Recognition of the Superintendent as the educational leader of the school.
2. Willingness to share the success and failures of the school system with the Superintendent.
3. Assistance in gaining acceptance and support in the community.
4. Willingness to abide by its own rules, policies and code of ethical conduct.
5. Willingness, within budget constraints, to provide the Superintendent with adequate staff and clerical assistance.
6. Willingness to acknowledge and follow the chain of command of the school district.
7. Respect the confidentiality requirement of Board meeting executive session.
8. A willingness to participate in professional development activities at the local, state and national level.
9. An effort to foster unity, harmony and open communications within the Board.

10. An understanding of the relative or complimentary role of the Superintendent and Board in policy making.
11. Careful consideration of each recommendation made by the Superintendent.
12. Insistence on all available facts and data before making a decision.
13. Willingness to study and evaluate educational issues affecting the school district.
14. Practice of avoiding surprise items at Board meetings.
15. Integrity of the highest order.

## Superintendent Goals 2018-2020

I wrote my goals to encompass two school years (2018-2020). Therefore, some goals have been completed more than others.

**Standard 1: Visionary Leadership:** *The Superintendent is an educational leader who integrates principles of cultural competency and equitable practice and promotes the success of every student by facilitating the development, articulation, implementation and stewardship of a vision of learning that is shared and supported by all.*

**Goal:** *Facilitate District Leadership Team meetings every other month with the purpose of developing an instructional program that is inclusive of all students. Leadership Team meeting agendas will include professional development opportunities for all staff, AVID strategies, Beyond Me, instructional coordination and alignment between grade levels and buildings.*

2018-2019 progress notes: The current structure of the District Leadership Team is: 2 elementary teachers, 2 HS teachers, 2 Educational Assistants, Brenda, and myself. I have scheduled two District Leadership Team meetings this year with only half of the members present. I need to revisit the purpose of the District Leadership team with the all staff to ensure the commitment is there to be on it. Since we are only meeting every other month, attendance at the meeting is important. With a focus of becoming District-Wide AVID next year, I'm actually thinking of making the District Leadership Team be the AVID Leadership Team. We would meet once a month and would coordinate all district AVID, professional development, district/school initiatives. We have to have (and should have for accountability and to ensure fidelity of implementation) an AVID Leadership Team. By restructuring/renaming the District Leadership Team to the AVID Leadership Team, I feel we will get better buy in from staff that the Team meeting is not just another meeting to attend. We will have a very specific purpose.

**Goal addendum for the 2019-2020 school year:** *A District Team will be developed with staff (both certified and classified) and parent involvement to create goals and develop the District Continuous Improvement Plan (CIP). The CIP goals will fit into the 4 areas required by the State of Oregon: 3<sup>rd</sup> grade reading, 9<sup>th</sup> grade on track, graduation rate and chronic absenteeism. There must also be a goal that addresses student behavioral and mental health (social emotional learning).*

**Standard 2: Policy and Governance:** *The Superintendent works with the board to identify, prioritize and follow policies and governance procedures that maximize the goal of ensuring a high quality education for every student. The Superintendent follows and enforces policies with fidelity and equity, promoting transparency, trust and organizational fairness. The Superintendent values the importance of a healthy working relationship with the board and enlists the board's support for organizational goals.*

**Goal:** *Work with School Board Chair and Vice Chair to develop monthly board meeting agenda which will include policy updates. I will provide the board with suggested changes to board policies as suggested by OSBA.*

2018-2019 progress notes: I have worked with Jeron to bring Board policy updates/changes to the school board. I review the policy updates/changes and bring recommendations to the school board. If needed, I research the changes and ensure that the policy reflects the needs of our district.

**Goal addendum for the 2019-2020 school year:** *Policy review will happen on a continual basis allowing for the board to review policies and proposed changes prior to each board meeting for approval.*

**Standard 3: Communications and Community Relations:** *The Superintendent integrates principles of cultural competency and equitable practice and promotes the success of every student by understanding, responding to, and influencing the larger political, social, economic, legal and cultural context. The Superintendent establishes effective two-way communications and engagement with students, staff, parents, media and the community as a whole, responding to community feedback and building community support for and engagement with the district.*

**Goal:** *Provide updated district information to local newsletters (Deadwood Ditto, Swisshome Heartbeat), as well as the Siuslaw News' Monthly Edition of the School Zone. Continue to build positive relationships with the community, parents and students by attending community events, providing opportunities for family involvement at school functions and extra curricular activities.*

2018-2019 progress notes: I provide a weekly bulletin to all staff and school board members. The weekly bulletin includes activities and events, as well as upcoming events. In the email communication with the weekly bulletin, I try and put in a professional article or quote or video every so often to help encourage and support staff.

We have restructured when we complete the monthly calendar of events that is provided to families so that we meet the deadline for the Deadwood Ditto. I provide reminders to staff about the Siuslaw News' Monthly Edition of the School Zone and ensure that there is always a couple of articles and photos submitted. I also provide press releases and request articles to be written in the Siuslaw News regarding events and activities that will help inform the community about Mapleton Schools.

**Goal addendum for the 2019-2020 school year:** *A District Team will be developed with staff (both certified and classified) and parent involvement to create goals and develop the District Continuous Improvement Plan (CIP). Parent & community involvement opportunities will be increased this year.*



**Standard 4: Effective Management:** *The Superintendent integrates principles of cultural competency and equitable practice and promotes the success of every student by ensuring management of the organization, operations and resources for a safe, efficient learning environment.*

**Goal:** *Develop an effective evaluation system for confidential and supervisory staff (Business Manager, Transportation/Maintenance Supervisor, Administrative Assistant) in order to maintain consistent expectations and ensure effective management of resources. Develop detailed job descriptions for each job classification in coordination with Human Resources and individual union members.*

2018-2019 progress notes: Job descriptions for classified staff have been adjusted and are ready to have classified staff provide input. I plan to use the May PDDay to have classified staff meet and review the job descriptions for suggestions on wording. The classified contract currently does not require them to approve or provide input on job descriptions, however, I feel it's important to have their input.

I have instructed (and given guidance on) the creation of custodial job descriptions that include checklists for each building. This includes a grounds maintenance schedule for the year. This also includes creation of Standard Operating Procedures for Special Education, Title I/Federal Programs, ODE schedule of due dates.

Job descriptions for confidential employees (Elementary Secretary, MS/HS Secretary, Maintenance/Transportation Supervisor, MS/HS Principal, Business Manager) are also being developed with their input.

I will be using a new confidential and supervisory staff evaluation system this Spring with all confidential staff: Elementary Secretary, MS/HS Secretary, Maintenance/Transportation Supervisor, MS/HS Principal, Business Manager.

We have monthly/as needed Confidential Staff meetings. These meetings are used to discuss current issues but also have set agenda items: ODE District Reports Due, upcoming calendar events.

**Goal Addendum for 2019-2020 school year:** *My goal is to create Standard Operating Procedures (SOP's) for each area of the district: Elementary School, Middle/High School, Maintenance, Transportation, Business Office. These SOP's will ensure that anyone who is new to our district, in any capacity, knows what their job expectations are.*

**Standard 5: Curriculum Planning and Development:** *This standard addresses the superintendent's skills in staying up-to-date in curriculum, teaching, learning and testing theories. It requires the superintendent to make sound recommendations for learning technologies.*

**Goal:** *Follow curriculum adoption calendar for updating textbooks & technology needed to ensure solid instruction in the classroom. I will use the District Leadership Team to ensure current professional development opportunities offered to all staff are appropriate and effective in supporting the improvement of instruction.*

2018-2019 progress notes: We currently have a textbook adoption fund within the district budget. It was created to ensure that we have up to date curriculum available to staff and students. We also created a textbook adoption cycle that mimics the statewide curriculum adoption cycle. We provide substitute time for teachers to travel to the "Curriculum Train" at Lane ESD to review all available curriculum up for adoption for that year.

Next year we are implementing AVID instructional practices and structures district wide. We are providing AVID summer institute training for certified staff who have not been AVID trained at both the elementary and middle/high school. *When we implemented AVID strategies at the Elementary School when we were designated a priority school, it dramatically improved our instructional practices and added a needed level of rigor in our instruction and expectations.*

The plan would be to restructure the District Leadership Team to become the AVID Leadership Team. This team would be directly involved in developing the agenda Professional Development Days throughout the school year.

**Goal addendum for the 2019-2020 school year:** *A District Team will be developed with staff (both certified and classified) and parent involvement to create goals and develop the District Continuous Improvement Plan (CIP). The CIP goals will fit into the 4 areas required by the State of Oregon: 3<sup>rd</sup> grade reading, 9<sup>th</sup> grade on track, graduation rate and chronic absenteeism. There must also be a goal that addresses student behavioral and mental health (social emotional learning). We will still be providing AVID professional development on the PDDay's throughout the school year and these will be aligned with the goals from the CIP.*

**Standard 6: Instructional Leadership:** *This standard addresses what is to be taught and emphasizes “how” it should be taught. The superintendent integrates principals of cultural competency and equitable practice and promotes the success of every student by sustaining a positive school culture and instructional program conducive to student learning and staff professional growth.*

**Goal:** *Through walk through observations, I will provide feedback to elementary teachers on instructional practices (the “how” we teach) to ensure that all students are learning in a positive environment. I will work with each individual teacher to set professional goals centered around improving their practice and instruction. I will work with MS/HS Principal to ensure that walk through observations are completed and feedback is provided on instructional practices (the “how” we teach) to ensure all MS/HS students are learning in a positive environment.*

2018-2019 progress notes: This is an ongoing goal.....by keeping it as a consistent goal, it holds me accountable to providing instructional support to staff. I am still using iWalk as a walk through tool to provide feedback to teachers.

The certified evaluation process includes meeting with teachers in the fall to set goals (2 professional practice goals and 2 student achievement goals). We then meet mid-year to reflect on how progress on their goals is going. We adjust goals as needed. The final evaluation involves the teacher bringing data to demonstrate they met their goals.

I will be creating the confidential staff evaluation system this summer which will include a fall meeting, mid-year check in and final evaluation.

Brenda and I continually work together to ensure staff are receiving the support they need, including appropriate feedback.

**Goal addendum 2019-2020 school year:** *This goal will continue as stated above.*

**Standard 7: Resource Management:** *The superintendent effectively organizes and manages operational aspects of the district including finance, human resources, food services, transportation, maintenance and facilities so that students are able to attend and learn in quality environments staffed by quality professionals.*

**Goal:** *Finalize custodial check-lists for each building, a monthly grounds maintenance calendar, a monthly transportation calendar, a monthly facility maintenance calendar and work towards completing a long-range facility plan for adoption during the 2018-2019 school year.*

2018-2019 progress notes: I have not shared my thoughts on this outside of the school board (so I would appreciate it if you would please keep it among yourselves). I have been really thinking about the structure of administration/confidential staffing in the district. I do not feel that we are over staffed, however, I think there is a way to restructure the administration that is more efficient. I would like to discuss this at the March Board meeting while in executive session. That will give me time to gather information from other small school districts regarding their structure, as well as talk to Brenda about my thoughts.

We are also in the middle of the Long Range Facility Planning process.

I have instructed (and given guidance on) the creation of custodial job descriptions that include checklists for each building. This includes a grounds maintenance schedule for the year.

**Goal Addendum for 2019-2020 school year:** *I am still focused on ways to restructure assigned duties for administrative staff without adding staffing FTE. This conversation will be ongoing with the goal of being finalized at the end of the 2019-2020 school year.*

*The Long Range Facility Team has met once and will continue to meet quarterly to address facility needs and planning/budgeting for future needs.*

**Standard 8: Ethical Leadership:** *The Superintendent integrates principles of cultural competency and equitable practice and promotes the success of every student by acting with integrity, fairness and in an ethical manner.*

**Goal:** *Continue to promote student success with integrity, fairness and in an ethical manner. Provide an opportunity for the School Board to implement the use of an "Equity Lens" when making decisions for the district. I will bring someone to share with the board how the "Equity Lens" can be used to make equitable decisions and support student learning.*

2018-2019 progress notes: I have scheduled a presentation for the March board meeting from the Eugene 4J Superintendent, Gustavos Balderas and his board member, Alicia Hayes, to present their process and key learning's on implementation of an Equity Lens in their district. I'm excited to hear what they have to say and look at how we can develop our own Equity Lens for decision making within our district.

**Goal Addendum for 2019-2020 school year:** *I'd like to continue our conversation around Equity Lens and add to it Restorative Justice and what both of those might look like in our district.*

**Standard 9: Labor Relations:** *The Superintendent provides technical advice to the board during labor negotiations, keeps the board apprised of negotiation status, understands and effectively administers negotiated labor contracts and keeps abreast of legislative changes affective the collective bargaining process.*

**Goal:** *Work with the Board members to negotiate a fair certified and classified contract that benefits the district and honors the work of staff. Ensure the contracts fit within our current district budget and staffing size.*

2019-2020 progress notes: I have worked along side the School Board negotiation team while negotiating with both certified and classified staff. I appreciate being able to support the negotiation team while not being in the negotiation meetings.